

Job Title: **Purchasing and Inventory Manager**

Location: **Leamington, Ontario**

Our client, a well known and rapidly growing business based in Leamington is searching for a **Purchasing & Inventory Manager**

**Responsibilities:**

- Lead and manage team of buyers and inventory clerks
- Manage direct and indirect spend categories which include corrugate, resin (trays, films, bags), labels and MRO supplies
- Capital equipment sourcing
- Work in conjunction with Packaging Development Manager as well as the sales & marketing team to source and develop new packaging formats
- Negotiate contracts as well as evaluate and approve specifications for issuing and awarding bids with suppliers
- Prepare and present reports regarding market conditions and organizational spend to senior management
- Analyze inventories to determine how to increase inventory flow, reduce waste and develop appropriate min/max levels
- Ensures storage and inventory control are performed in an efficient manner
- Update senior management on any current or foreseeable inventory issues

**Qualifications:**

- Minimum 3 - 5 years of experience in a management role with purchasing and inventory control
- PMAC Certificate and/or C.S.C.M.P. designation preferred/considered an asset
- Strong negotiation skills to effectively negotiate with suppliers
- Must have strong time management skills with an emphasis on meeting deadlines
- Highly energetic and assertive with strong leadership skills
- Experience in leading and managing a team
- Advanced MS Office skills (Excel)
- Excellent, interpersonal, verbal and written communication skills

Please apply on company site:

<https://www.horizonrecruit.com/job/purchasing-and-inventory-manager/>

**\*\*Only candidates eligible to work in Canada will be considered\*\***  
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